



Terms of Reference Statement ALIA Gold Coast Library Network

Group statement

The ALIA Gold Coast Library Network is a regional group established under the auspices of the Australian Library and Information Association (ALIA). The network serves as a platform for professionals and stakeholders in the Gold Coast region's library and information sector to collaborate, share knowledge, and advocate for the advancement of libraries and information services.

Purpose

The purpose of this Terms of Reference statement is to outline the objectives, structure, and responsibilities of the ALIA Gold Coast Library Network, providing a clear framework for its operations and activities.

Objectives

The ALIA Gold Coast Library Network aims to achieve the following objectives:

1. Networking and Collaboration: Facilitate networking opportunities and collaboration among library and information professionals in the Gold Coast region.
2. Knowledge Sharing: Promote the exchange of knowledge, best practices, and innovative ideas within the library and information sector.
3. Professional Development: Support ongoing professional development and learning opportunities for network members.
4. Promotion: Promote for the importance of libraries and information services in the Gold Coast community and beyond.
5. Community Engagement: Engage with the local community to enhance the visibility and value of libraries and information services.

Structure

The ALIA Gold Coast Library Network will consist of the following structure:

1. Convener: The network will have a Convener responsible for coordinating activities, meetings, and communications. The role can be shared between 2 'Co-Convenors'
2. Secretary: All Groups must have a Secretary. This role can be performed by a Convenor if required
3. Treasurer: A Treasurer will only be appointed if the Group become 'Financial' (as per the ALIA Group Handbook)

4. **Committee Members:** A committee of network members will assist the Convener in organising events and initiatives.
5. **General Membership:** The Group is open to all individuals interested in libraries and information services in the Gold Coast region, only those in office holding roles (Convener, Secretary and Treasurer) must be ALIA personal members or the formal nominee of the appointed representative, of an Institutional or Corporate Member of ALIA.

Responsibilities

The responsibilities of the ALIA Gold Coast Library Network are as follows:

1. **Event Planning:** Organise and host regular events, such as seminars, workshops, and networking sessions, to facilitate knowledge sharing and networking among members.
2. **Communication:** Maintain regular communication channels to keep members informed about network activities, events, and relevant updates.
3. **Promotion and Outreach:** Promote library and information services at the local level and engage with the community to promote the value of libraries.
4. **Professional Development:** Offer opportunities for members to enhance their professional skills and knowledge through training and educational initiatives.
5. **Collaboration:** Collaborate with other ALIA groups, library associations, and relevant organisations to strengthen the library and information sector in the Gold Coast region.

Review and Amendments

These Terms of Reference will be reviewed periodically to ensure they align with the network's objectives and the evolving needs of its members. Amendments to this document can be proposed and approved by network members through consensus and submitted to the ALIA CEO for approval.

Conclusion

The ALIA Gold Coast Library Network is committed to fostering collaboration, knowledge sharing, and promotion within the library and information sector in the Gold Coast region. This Terms of Reference statement serves as a guiding document to support the network's activities and mission.

Version history

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Approved by ALIA CEO: October 2023

Co-Conveners: Sophie Gow and Kyla Stephan